



## **Kinsale Hockey Club waiting list procedure**

### **Frequently Asked Questions**

**Q1. How can I apply to become a member of Kinsale Hockey Club (KHC)?**

**A1.** Membership admission to KHC is via our [waiting list](#). Admissions are based on a ‘first-come, first served’ basis, with some exceptions, which are listed below. Memberships are renewed annually, in September, and current members are entitled to renew their place the following season. Please note that memberships are only valid once registration details have been completed and payment has been made in full.

**Q2. What happens after I submit my waiting list application form?**

**A2.** When waiting list applications are submitted to the club, you will receive an acknowledgement by email confirming your inclusion on the waiting list. The personal details you submit will be held by KHC on our waiting list until such time as a place becomes available, or you request your details to be removed. Processing of your personal data is in accordance with the [KHC Privacy Notice](#).

**Q3. Can I submit more than one child on the application form?**

**A3.** No. Please submit one form for each child.

**Q4. At what age can my child become a member?**

**A4.** We take members from 1<sup>st</sup> class, primary school (unless their parent is coaching and they are under the supervision of that parent. In this situation, we may allow younger players, at the discretion of the Club Chairperson). We take waiting list applications for children from Junior Infants and advise that they will not get a place until they have started 1<sup>st</sup> class (earliest).

**Q5. I have several children on the waiting list. When a space becomes available for one of them, will they all be allocated a space at the same time?**

**A5.** Unfortunately, this is something we cannot facilitate. Each child is categorised on the waiting list according to their school class. Availability in one age group does not mean there will also be availability in another group at the same time.

**Q6. I have received a club email to advise that my child on the waiting list did not get a place this season. Do I have to submit another application form for next year?**

**A6.** No. Your application will be held by KHC until such time as a place becomes available, or you advise us that you wish to be removed from the list.

**Q7. My child has previously played with another club and is a very proficient player? Will that entitle him / her to a place?**

**A7.** No, not until there is a place available. No priority is given to children that have played elsewhere.

**Q8. My child has previously played with KHC and left. He / she now wants to come back to the club. Will his / her space still be available?**

**A8.** No. In the interest of fairness, once a space has been vacated, it will be offered to the next child on the list.

**Q9. Are there any exceptions to spaces being allocated on a 'first come, first served' basis? If so, what are they?**

**A9.** Yes. There are two.

*Exception 1.* Priority is given to the children of coaches / committee and volunteer members. Our club is run entirely by a team of hard-working volunteers and its success is dependent on the commitment of those volunteers. Our club welcomes parental participation. If you wish to get involved, please email the club at [kinsalehockeyclub@gmail.com](mailto:kinsalehockeyclub@gmail.com).

*Exception 2.* As there are at least two school classes playing in each group, we need to keep a balance between the numbers in each class. Otherwise, when the group splits the following year, with the older class moving up, there would be an unequal distribution. Therefore, we may need to give priority to incoming children in the smaller group to achieve a group age balance.

**Q10. My child was next in line on the waiting list last year. This year he /she still did not get a place and I have been advised that he / she is now placed further down the list. Can you please explain?**

**A10.** We can only offer a place if and when a space becomes available. Placement within a group is determined by the application date of everyone in that group. As the groups change each year the placements will be shifted to reflect the application dates of the current group. See Q9, 'Exception 2' for further explanation.

**Q11. When I submitted my child's application, I also indicated my willingness to volunteer with the club. We still have not received a place. Can you please explain?**

**A11.** Thank you for your offer of help, all offers of help are very welcome. The club maintains a volunteer's database, so when a vacancy arises for a coach or a committee member, we will contact those people. To facilitate the smooth running of the club, we give consideration to a volunteer's experience level and the time commitment they can offer. If we do not have a current position for you, we may be able to use your services at a future date. In some situations, unfortunately your experience level may not match our requirements. We do not request a parent to volunteer in a situation when we do not have a space to allocate to their child / children.

**Q12. My child has been offered a place and has not played hockey before. What does he /she need and what happens if he / she doesn't like the sport?**

**A12.** The personal safety equipment of a gum shield and shin-guards are mandatory and must be worn at every training session. If your child has a hockey stick they should bring it, otherwise they are welcome to borrow a club stick until such time as they have their own. Club sticks must be left at the club at the end of each training session.

It is our wish that every child enjoys their participation with our club. If however, your child decides that they do not like the sport or is unhappy playing, please bring this to the attention of his / her coach who will endeavour to address any concerns your child may be having. If your child still wants to leave the club, please advise the coach so that the place may be offered to the next person on the waiting list.

**Q13. Does the waiting list only apply to junior members?**

**A13.** Our club is primarily a junior club. All our junior players need to be members of the club. We have indoor hockey sessions for adults, but this is not subject to membership, and play is on a 'pay as you go' basis. Details of adult training are posted on our Facebook page.

**Q14. My child was offered a space this year but has already committed to another activity which is on at the same time. Can I defer his / her place until next year?**

**A14.** Yes, you can opt to remain on the waiting list but please be advised that we cannot guarantee you a place next season, although we will do our best to facilitate you.